

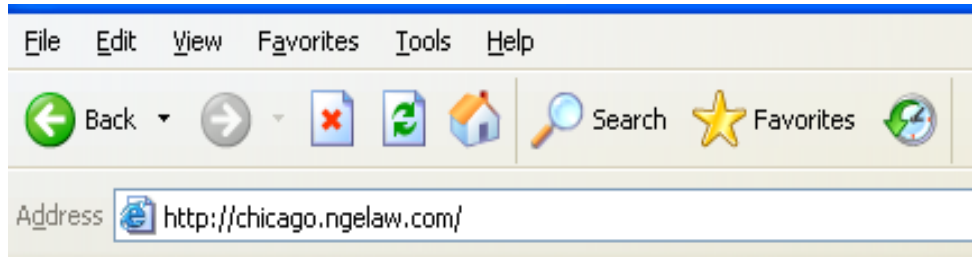
Using Outlook Web Access



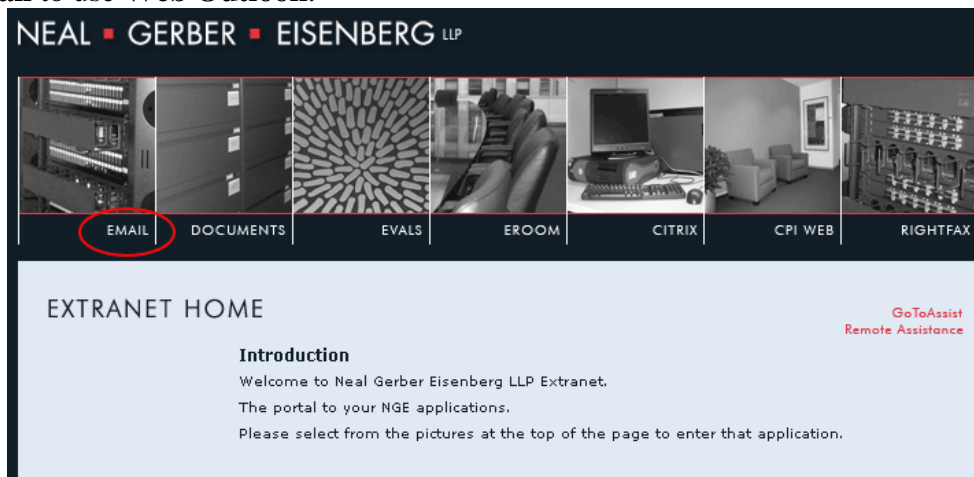
Internet Explorer

Double click the Internet Explorer icon to get to Internet.

Type Web address “**http://chicago.ngelaw.com**” to get to the NGE Web connection page.



Click **Email** to use **Web Outlook**.



Enter in your network User Name and Password, then click OK.

OUTLOOK WEB ACCESS

User Name:

Password:

Client ([what's this?](#))

Premium

Basic

Security ([what's this?](#))

Public or shared computer

Private computer